

BARRINGTON PARISH COUNCIL

Clerk: Julie Ferguson

Tel: 07783 475200 E-mail: clerk@barrington-pc.gov.uk

Annual Parish Council Meeting

- Tuesday 12th May 2026 commencing at 7.00PM
- Barrington Village Hall, Barrington, Somerset TA19 0JE

To all members of Barrington Parish Council, you are hereby summoned to attend the above meeting, to resolve on the business as outlined on this agenda¹:

Chair: Jane Harker

Members: Don Bourne, Neil McLean, Peter Oakes, Teeuw Rolaff, Christine Sheffield, John Sheffield

Julie Ferguson

Julie Ferguson – Barrington Parish Clerk and Responsible Financial Officer

6 May 2026

Recording of Council Meetings

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e., clearly visible to anyone at the meeting), but non-disruptive. This permission does not extend to private meetings or parts of meetings which are not open to the public. Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.

PUBLIC SESSION

This section (**at the Chairman's discretion may last up to 15 minutes**) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s1 extended by the LG Act 1972 s100.

OUTSIDE REPORTS FROM REPRESENTATIVES

- [Police Crime Report](#)
- [Somerset Cllr Report](#)

Agenda

26/1 ELECTION OF CHAIR (LGA 1972 s15)

To elect a Chair.

26/2 ELECTION OF VICE-CHAIR (LGA 1972 s15)

To elect a Vice-Chair.

26/3 APOLOGIES FOR ABSENCE (LGA 1972 s85(1)).

To receive any apologies for absence.

26/4 DECLARATIONS OF INTEREST.

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33 (b-e). (NB this does not preclude any later declarations).

To receive any declarations of interest from councillors on items on the agenda.

26/5 MINUTES OF PREVIOUS MEETINGS (LGA 1972 sch12,para41(1)).

To **APPROVE** and sign the minutes of the parish council meeting held on 14th April 2026.

¹ The agenda specifies the business that it is proposed to transact (Local Government Act 1972 Sch. 12 para 10 (2)(b)) and the Council cannot lawfully decide any matter which is not specified in the agenda (Longfield Parish Council v Wright (1918) 88 LJ Ch 119)

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26/6 CHAIR'S REPORT.

To hear a report from the Chair.

26/7 CLERK'S REPORT AND CORRESPONDENCE.

- a. [Levels and Moors LCN correspondence](#)
- b. [SC news and bulletins](#)
- c. [TRO notices \(various\)](#)
- d. Enhanced Maintenance Process - Volunteer Highway Maintenance.

26/8 ONGOING MATTERS.

To report on any ongoing matters.

26/9 PLANNING MATTERS.

- a. None.

26/10 FINANCE MATTERS.

- a. To **NOTE** receipts.
- b. To **APPROVE** payment schedule.
- c. To **NOTE** the Annual Internal Audit Report (AIAR) for 2025-26.
- d. To **APPROVE** the AGAR Section 1 – Annual Governance Statement 2025-26.
- e. To **APPROVE** the AGAR Section 2 – Accounting Statement 2025-26.
- f. To **APPROVE** the Annual Certificate of Exemption 2025-26 as gross income or expenditure for the year did not exceed £25,000.
- g. To **APPROVE** the purchase and location of an additional grit bin.
- h. To **APPROVE** the quote for emptying of parish bins.

26/11 GOVERNANCE & POLICIES.

- a. To **APPROVE** the [Standing Orders](#)
- b. To **APPROVE** the [Financial Regulations](#)
- c. To **APPROVE** the [FOI Policy](#)
- d. To **APPROVE** the [Privacy Notice](#)
- e. To **APPROVE** the [Publication Scheme](#)
- f. To **APPROVE** the [Code of Conduct](#)
- g. To **APPROVE** the [Complaints Policy](#)
- h. To **APPROVE** the [Data Protection Policy](#)
- i. To **APPROVE** the [Grant application and Guidance](#)
- j. To **APPROVE** the [Accessibility Statement](#)
- k. To **APPROVE** the [Communications Strategy](#)
- l. To **APPROVE** the [Internal Control Statement](#)
- m. To **APPROVE** the [Risk Management Scheme](#)

26/12 ROLES AND RESPONSIBILITIES

To **APPROVE** Council Roles and Responsibilities:

- a. Footpaths, hedges and trees
- b. Village hall representative
- c. Planning
- d. Website/IT & communications (inc. social media)
- e. HR/staff
- f. Recreation field
- g. Allotments representative
- h. Flood prevention/Warden(s)
- i. Parish drains

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j. Litter picking

26/13 REPORTS.

To hear any reports.

26/14 ITEMS FOR THE NEXT AGENDA.

a. TBC.

26/15 DATE OF THE NEXT MEETING.

Tuesday 9 June 2026 at 7.00pm, Barrington Village Hall (Committee Room), Barrington, Somerset TA19 0JE.
All agenda items to be notified to the clerk by Friday 1 May 2026.