

BARRINGTON PARISH COUNCIL

Clerk: Julie Ferguson

Tel: 07783 475200 E-mail: clerk@barrington-pc.gov.uk

Minutes of the 786th Meeting of Barrington Parish Council held on Thursday 22nd May 2025 at 19:30hrs

Present: Councillors (Cllrs) – Don Bourne, Jane Harker, Neil McLean, Peter Oakes, Christine Sheffield, John Sheffield, Rob Stenner (7)

In attendance: Julie Ferguson (Parish Clerk).

PUBLIC COMMENTS (15 minutes). No members of the public were present.

OUTSIDE REPORTS FROM REPRESENTATIVES

Somerset Councillors (SCllrs). Cllr Roundell-Greene had sent her apologies.

19:30 – Meeting opened.

25/1 TO ELECT A CHAIR

RESOLVED: To **ELECT** Cllr Harker as Chair. The declaration of acceptance of office was signed.

25/2 TO ELECT A VICE-CHAIR

RESOLVED: To **ELECT** Cllr McLean as Vice-Chair. The Declaration of Acceptance of Office was signed.

25/3 APOLOGIES FOR ABSENCE. None.

25/4 DECLARATIONS OF INTERESTS. *Agenda items to be clearly specified.* None.

25/5 MINUTES OF PREVIOUS MEETINGS

RESOLVED: To **APPROVE** the minutes of the parish council meeting on 8 Apr 25.

25/6 MATTERS TO REPORT FROM A PREVIOUS MEETING. None.

25/7 CLERKS REPORT AND CORRESPONDENCE

An email had been received from a parishioner reporting a lorry passing through the village in the early hours each morning. The PC considered this to be a milk lorry collecting from a local farm and therefore was permitted to travel inside the weight restricted area.

25/8 PLANNING – Decisions **REPORT.** None.

25/9 PLANNING – Applications.

a. [25/00966/HOU](#). Sunnyview 1B Water Street Barrington Ilminster Somerset TA19 0JR. Replace the existing timber and glass sections of the conservatory.

RESOLVED: To **SUPPORT** the application.

b. [25/01057/LBC](#). 6 Barrington Court Cottages Barrington Ilminster Somerset TA19 0NQ. Proposed installation of extractor fan vents, replacements lath and plaster ceiling and installation of secondary glazing

RESOLVED: To **SUPPORT** the application.

25/10 FINANCE – To **NOTE** the receipts for April 25. Noted.

REC	RECEIVED	DETAIL	AMOUNT
1	SOMERSET COUNCIL	PRECEPT	£ 22,196.00
2	INTEREST	NATWEST	£ 13.78
3	HMRC VTR	VAT REFUND	£ 402.22
TOTAL RECEIPTS			Apr-25 £ 22,209.78

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25/11 FINANCE – Payment Schedule.

RESOLVED: To **APPROVE** the payment schedule for May 25.

INV	PAYEE	DETAIL	AMOUNT
1	K M DIKE NURSERIES	GROUND MAINTENANCE APRIL 25	£ 266.75
2	GALLAGHER INSURANCE	ANNUAL PC INSURANCE	£ 735.99
3	DIAL A GRASS CUT	GRASS CUTTING	£ 75.00
4	BARRINGTON VILLAGE HALL	APCM INV 1205	£ 28.00
5	BELINDA HOLDSWORTH	REIMBURSE GAS FOR BEACON	£ 55.00
6	JANE HARKER	REIMBURSE REFRESHMENTS & LIGHTER FUEL	TBC
TOTAL PAYMENTS			May-25 £ 1,160.74

25/12 FINANCE – To **NOTE** the Annual Internal Audit report for 2024-25. Noted.

25/13 FINANCE – AGAR Section 1.

RESOLVED: To **APPROVE** AGAR Section 1 – Annual Governance Statement 2024-25.

25/14 FINANCE – AGAR Section 2.

RESOLVED: To **APPROVE** AGAR Section 2 – Accounting Statements 2024-25.

25/15 FINANCE – Exemption Certificate.

RESOLVED: To **APPROVE** Annual Certificate of Exemption 2024-25 as gross income or expenditure for the year did not exceed £25,000.

25/16 FINANCE – To **ANNOUNCE** the period of Exercise of Public Rights from Tuesday 3rd June 2025 until Monday 14th July 2025. Noted.

25/17 To **APPROVE** the Asset Register. This was deferred to a future meeting when Cllrs had opportunity to do a thorough check and asset inspection.

25/18 GOVERNANCE – Documents and Policies.

RESOLVED: To **ADOPT** the Council's core documents and policies:

- a. [Standing Orders](#)
- b. [Financial Regulations](#)
- c. [FOI Policy](#)
- d. [Privacy Notice](#)
- e. [Publication Scheme](#)
- f. [Code of Conduct](#)
- g. [Complaints Policy](#)
- h. [Data Protection Policy](#)
- i. [Grant Application Form and Guidance](#)
- j. [Communications Strategy](#)
- k. [Internal Control Statement](#)
- l. [Risk Management Scheme](#)

25/19 APPOINTMENT OF ROLES AND RESPONSIBILITIES

- a. Footpaths, hedges, trees (inc. PPLO): Patrick Wenham.
- b. Village Hall Representative: Cllr C Sheffield.
- c. Planning: Full Council.
- d. Website/IT: Cllr Harker.
- e. HR/Staff: Cllr Harker.
- f. Recreation Field: Cllrs McLean and J Sheffield.

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- g. Allotment Representative: Cllr Harker.
- h. Flood Prevention/Wardens: Cllrs Bourne and Harker.
- i. Parish Drains: Cllr Bourne.
- j. Litter picking: Cllrs C Sheffield and J Sheffield.
- k. Communications: Cllr Harker and C Sheffield.

25/20 REPORTS – To receive any Parish Councillor reports.

- Cllr C Sheffield had thanked all of the contributors to the APM on behalf of the PC.
- Cllr J Sheffield had painted the goal post.
- Cllr Bourne had fixed the new Allotment Field sign to the gate.

25/21 ITEMS FOR THE NEXT AGENDA

- To consider speed and traffic management through the village.
- To consider pedestrian safety through the village.

25/22 DATE OF THE NEXT MEETING – 10 June 2025 (all agenda items to the clerk by 2 June 25).

25/23 CLOSED SESSION – Exclusion of the Press and Public

The Council is recommended to resolve that under section 1, paragraph 2 of The Public Bodies (admission to meetings) Act 1960, the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

RESOLVED: To enter a closed session. No public were present.

- a. To **DISCUSS** a recent incident involving a Cllr at a public meeting.

Cllrs discussed an incident at a recent Barrington Village Hall public meeting where Cllrs Stenners behaviour fell below that expected of position of public office, bringing the PC into disrepute. Cllr Stenner disagreed with the views of the majority of the PC and left the meeting. Cllr Stenner was not present for the Resolution.

RESOLVED: To request that Cllr Stenner attend SALC Code of Conduct training at the earliest opportunity. Vote: Unanimous.

21:15 – Meeting closed.