

BARRINGTON PARISH COUNCIL

Clerk: Julie Ferguson

Tel: 07783 475200 E-mail: clerk@barrington-pc.gov.uk

Minutes of the 796th meeting of Barrington Parish Council (APCM) held at Barrington Village Hall on Tuesday 12th May 2026 at 19:00hrs.

Present: Cllrs: Jane Harker (Chair), Don Bourne, Peter Oakes, Teeuw Rolaff, John Sheffield (5).

In attendance:

Clerk: Julie Ferguson

Somerset Councillors: Cllr Wilkins had presented at the APM earlier.

Members of the public: No members were present.

19:00 – Meeting opened

26/1 ELECTION OF CHAIR (LGA 1972 s15)

RESOLVED: To **ELECT** Cllr Harker as Chair. The Declaration of Acceptance of Office was signed.

26/2 ELECTION OF VICE-CHAIR (LGA 1972 s15)

RESOLVED: To **ELECT** Cllr McLean as Vice-Chair.

26/3 APOLOGIES FOR ABSENCE (LGA 1972 s85(1)).

Neil McLean – Personal. Accepted.

Christine Sheffield – Personal. Accepted.

26/4 DECLARATIONS OF INTEREST.

None.

26/5 MINUTES OF PREVIOUS MEETINGS (LGA 1972 sch12, para41(1)).

RESOLVED: To **APPROVE** and sign the minutes of the parish council meeting held on 14th April 2026.

26/6 CHAIR'S REPORT.

To hear a report from the Chair.

- Met with Operations Manager of The Barrington Court (BC) who would like to foster a stronger working relationship with the village.
- Joint activities suggested, BC members happy to support the village meadow regeneration, villager volunteers attend BC to work in the gardens.
- Posted on Facebook ref dog control, well liked. Signs still to be displayed.

26/7 CLERK'S REPORT AND CORRESPONDENCE.

- [Levels and Moors LCN correspondence](#)
- [SC news and bulletins](#)
- [TRO notices \(various\)](#)
- Enhanced Maintenance Process - Volunteer Highway Maintenance. Cllr McLean sent a report to Cllrs. To be considered further and will be covered in more detail at a future meeting.
- Verge Maintenance Programmes – 2026
- Somerset Bus Partnership Spring Newsletter

26/8 ONGOING MATTERS.

To report on any ongoing matters. None.

26/9 PLANNING MATTERS.

- None.

26/10 FINANCE MATTERS.

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- a. The receipts were **NOTED**.

April 2026 Receipts			
Inv	Payee	Particulars	Amount
1	HMRC	VAT Refund	£ 1,240.70
2	Somerset Council	Precept (50%)	£ 11,555.00
Total			£12,795.70

- b. **RESOLVED:** To **APPROVE** payment schedule.

April 26 Payment Schedule				
Inv	Payee	Particulars	Invoice Number	Amount
1	Halcyon Landscapes	Ground Maintenance April 26	6449, 6450	£ 277.42
2	Pinnacle Accountancy	Payroll inc. yr end 25-26	19702	£ 145.20
3	Dial a grass cut	Grass cutting Mar26 & Apr26		£ 66.00
			Sub-total	£ 488.62
Payments for Report				Amount
10	n/a			
			Sub-total	£ -
			Total	£ 488.62

- c. The Annual Internal Audit Report (AIAR) for 2025-26 was **NOTED**.
- d. **RESOLVED:** To **APPROVE** the AGAR Section 1 – Annual Governance Statement 2025-26.
- e. **RESOLVED:** To **APPROVE** the AGAR Section 2 – Accounting Statement 2025-26.
- f. **RESOLVED:** To **APPROVE** the Annual Certificate of Exemption 2025-26 as gross income or expenditure for the year did not exceed £25,000.
- g. The period of exercise of public rights – 3 June 2026 to 14 July 2026 was **NOTED**.
- h. **RESOLVED:** To **APPROVE** the purchase and location of an additional grit bin. £250 budget agreed.
- i. **RESOLVED:** To **APPROVE** the quote for emptying of parish bins.

26/11 GOVERNANCE & POLICIES.

- a. **RESOLVED:** To **APPROVE** the [Standing Orders](#)
- b. **RESOLVED:** To **APPROVE** the [Financial Regulations](#)
- c. **RESOLVED:** To **APPROVE** the [FOI Policy](#)
- d. **RESOLVED:** To **APPROVE** the [Privacy Notice](#)
- e. **RESOLVED:** To **APPROVE** the [Publication Scheme](#)
- f. **RESOLVED:** To **APPROVE** the [Code of Conduct](#)
- g. **RESOLVED:** To **APPROVE** the [Complaints Policy](#)
- h. **RESOLVED:** To **APPROVE** the [Data Protection Policy](#)
- i. **RESOLVED:** To **APPROVE** the [Grant application and Guidance](#)
- j. **RESOLVED:** To **APPROVE** the [Accessibility Statement](#)
- k. **RESOLVED:** To **APPROVE** the [Communications Strategy](#)
- l. **RESOLVED:** To **APPROVE** the [Internal Control Statement](#)
- m. **RESOLVED:** To **APPROVE** the [Risk Management Scheme](#)

26/12 ROLES AND RESPONSIBILITIES

To **APPROVE** Council Roles and Responsibilities:

- a. Footpaths, hedges and trees – Cllr McLean.
- b. Village hall representative – Cllr C Sheffield.
- c. Planning – All Cllrs.
- d. Website/IT & communications (inc. social media) – Cllr J Harker.
- e. HR/staff – Cllr Harker.
- f. Recreation field – Cllr McLean.
- g. Allotments representative – Cllr Harker.
- h. Flood prevention/Warden(s) – Cllr Bourne & Cllr Harker.
- i. Parish drains – Cllr Bourne & Cllr Oakes.

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j. Litter picking – Cllr C Sheffield & Cllr J Sheffield.

26/13 REPORTS.

To hear any reports. None.

26/14 ITEMS FOR THE NEXT AGENDA.

a. TBC.

26/15 DATE OF THE NEXT MEETING.

Tuesday 9 June 2026 at 7.00pm, Barrington Village Hall (Committee Room), Barrington, Somerset TA19 0JE.
All agenda items to be notified to the clerk by Fri 1st 2026.

20:35 – Meeting closed.